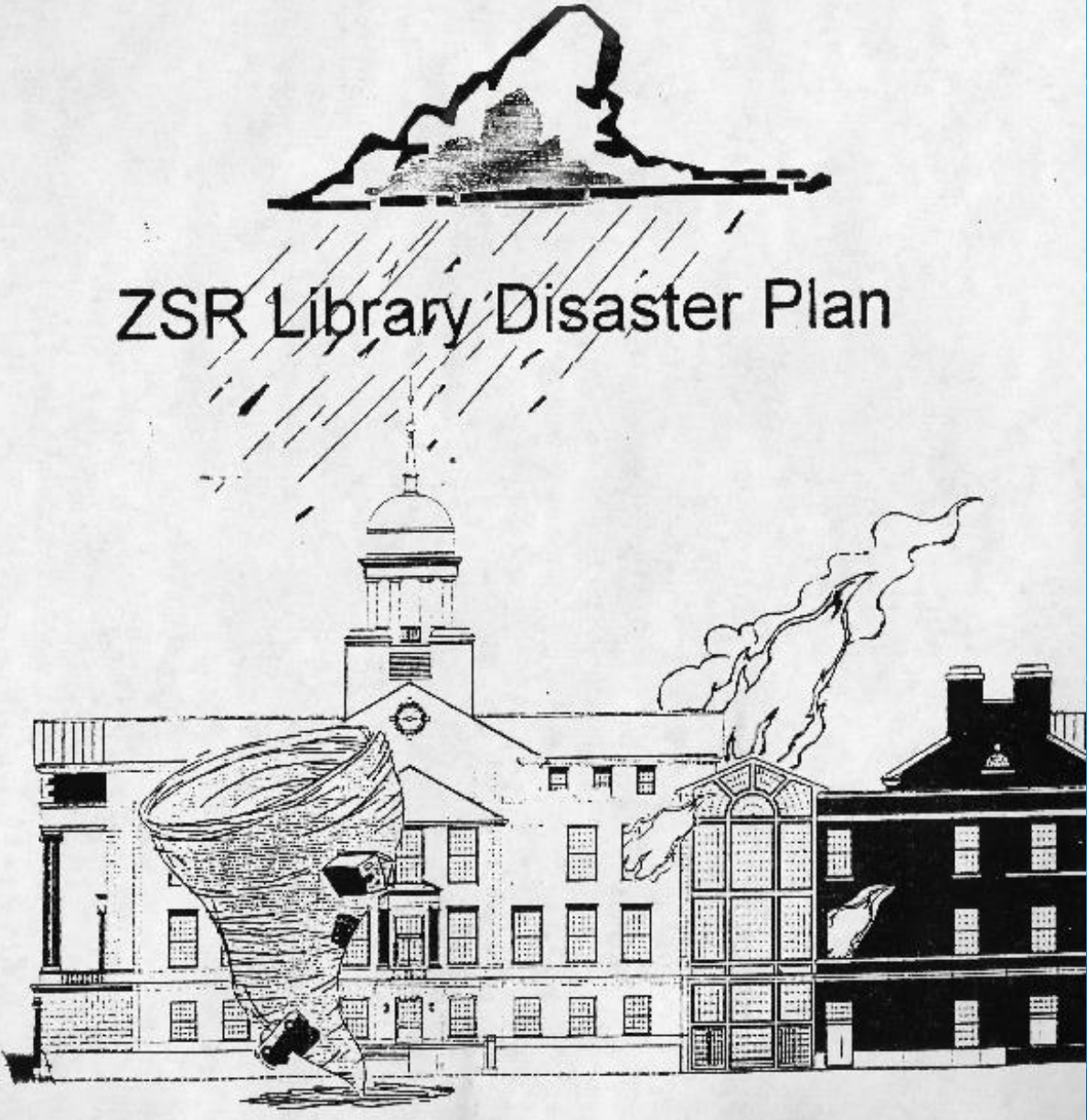


TWO DISASTERS

.....that informed our approach to water disasters



ZSR Library Disaster Plan

1995



▶ 1995 - Books with fanned pages drying



NOTICE OF DELIVERY TELEPHONE 336-767-4900
FAX 336-767-4902

B & M STORAGE & DISTRIBUTION, INC.
890 GAYNOR STREET AND GLENN AVENUE
WINSTON-SALEM, NORTH CAROLINA 27105

Wake Forest University
S. Beth Reynolds Library
P.O. Box 7777
Winston-Salem, NC 27109

No. 63800

DELIVERED TO:

DATE	TIME	ROUTING	CDI	SAID TO CONTAIN	YOUR ORDER NO.	ORIG. NO.
11-30-04						
LOT NO.	UNITS	BOX	CDI	SAID TO CONTAIN	CK	LOCATION
2362	1	plc		Library books* clean lot		

RECEIVED IN GOOD ORDER
NAME: *Kerry Reddick*

PALLETS IN: *17*
PALLETS OUT: *17*

ARRIVED: *7/11*
DEPARTED: *7/11*

ASSEMBLED BY: *RP*
CHECKED BY: *RP*

CUSTOMER COPY

N/A	Annals of Applied Biology	QH301/A48	v.33-81 1946-1975	
\$60.00	Annals of Botany (Prinche)	QK1/A47	v.54-55-1984	removed from list 6/24/96
\$2853.90	Genetics	QH431/G4x	v.1-81 1916-1975	
\$600.00	Plant Physiology (Prinche)	QK1/P57x	v.3-56 1928-1975	- ?
\$1288.00	Planta	QK1/P73	v.1-127 1926-1975	
\$1203.50	The Condor (used) (Bulletin of the Cooper Ornithological Club of CA)	QJ671/C7	v.1-77 1899-1975	
\$5,665	Spectrochimica Acta	QD95/A1/S62	v.24b,25b,29b, v.25a,29a,30a, 31a	
N/A	Biologisches Zentralblatt (Prinche)	QH301/B56x	v.68-94 1948-1975	
\$1,550	The Midland Naturalist	QH1/A35	v.1-60 1909-1958	
\$2,800	The American Naturalist	QH1/A5	v.1-79 1867-1945	
\$900	Journal of Chromatography	QD271/J65	v.1-150 1958-1978	
\$5167.00	JAMA	R15/A48	v.101-158 1934-1955	(v.102 on shelf)
N/A	Journal of Ecology (Prinche)	QH540/J68	v.1-63 1913-1975	
\$1200.	Journal of Paleontology	QE701/J6	v.26-49 1952-1975	

8/8/99/1996 13:27 8175361167 DISASTER RECOVERY PAGE 02

DRS DISASTER RECOVERY SERVICES, INC.

Disaster Recovery Services, Inc.

Craig Fansler
Wake Forest University
1834 Reynolds
Winston Salem, NC 27106

8-9-96
off 910-759-5482
fax 910-759-9831

Dear Craig

(as per your request)
Reference: 129 cubic feet of wet books packed in boxes and frozen. Approximately 3% of the books need to have mold wiped off the text block and cover. The books with mold will be wiped down with O-PP(Lysol). The books will be returned to the library. Wake Forest will be responsible for packing, freezing and shipping the items to our offices.

DRS, Inc.	will freeze dry the items	\$45.00 per Cu Ft =	COST
	will check for mold and treat	\$2.00 per Cu Ft =	\$5,809.00
			258.00

Freight estimate on 4 pallets at 2000 lbs.

Eagle freight	one lot	784.96
or		
Roadway Freight	one lot	753.00

note:
DRS Inc. will direct pay the freight charges and pass the direct charge to you with no mark up.

total = \$6,820.00

Thank you for considering DRS, Inc. for this project.

Sincerely
Larry Wood
Larry Wood
Eng

414 Blue Sacoke Court West Fort Worth, Texas 76105 817-535-0793 Fax 817-536-1167
Emergency 24-Hour 800-856-3333

WAKE FOREST UNIVERSITY
CONTROLLER'S OFFICE

EXPENDITURE VOUCHER RECEIVED

Send By: AUG 14 AM

Payable To: Name F F E TRANSPORTATION
DO NOT MAIL
Address 6878 Best Friend Road
Doraville, GA 30340

Mail: someone from the library,
Name probably Betty-Henderson
Phone # 5480

Description	Act. No.	Amount
for transportation in a freezer truck, for damaged books to be freeze dried during the week of August 19-23, 1996	11 4100 6500	\$ 589.33

Check necessary to prepay the transportation charges

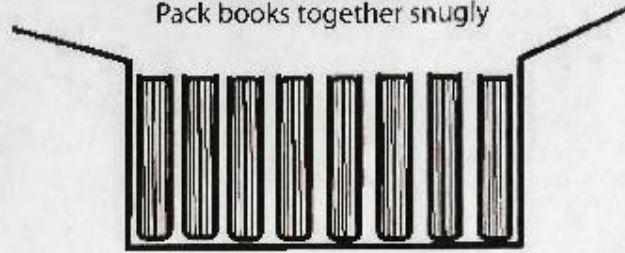
"I certify that the above charges are true, just and were incurred for school related business, and no part of these expenditures have been or will be reimbursed by a third party, external organization or individual."

Payment Requested by: Craig Fansler
Date of Request: August 13, 1996
Approved by: *Phodak Channing*

We made lists of damaged materials, got estimates for freeze drying, arranged for transportation and temporary storage.

Packing Wet Books

Pack all books spine down
Pack books in a single row
Pack books together snugly



Pack large, oversized books flat
with the largest book on the
bottom of the box



Tracy Fenske 2011

- ▶ We created handouts on packing wet books,

2004



- ▶ Some lessons we adopted
- ▶ -After damaged books are stabilized, the disaster team should convene and plan a strategy before taking any action
- ▶ -Simple air-drying may be all that is necessary in many instances
- ▶ -If unsure what action to take, freezing your books gives you time to get expert advice and assess the situation calmly
- ▶ ZSR Library Disaster Plan:
<https://zsr.wfu.edu/files/ZSR-Library-Emergency-Procedures.pdf>
- ▶ Craig Fansler fanslerc@wfu.edu